



HO/AD/3/321/2024-25/

Dated: 10.01.2025

Vacancy Circular

Sub: Filling up the posts in National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) on deputation basis.

It is proposed to fill up 04 posts at various levels in National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) on deputation basis as per following details:

Sr. No.	Name of the Post	Pay Level	No. of Vacancies
1	General Manager	Level - 12	02
2	General Manager (Finance & Audit)	Level - 12	01
3	Manager (Legal)	Level - 11	01

2. **Post-wise Eligibility Conditions, Period of deputation, Regulation of pay and other terms of deputation: Details are placed at Annexure-1**

3. **Age – limit :-** The maximum age-limit for appointment on deputation shall not exceed 55 years as on the closing date of receipt of application.

4. Eligible and willing officers may apply through proper channel in the prescribed format **ANNEXURE-1**. Concerned Cadre Controlling Authorities / Heads of Departments are requested to forward applications of eligible and willing officers whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:-

- Application in prescribed proforma (Annexure-I).
- Cadre Clearance Certificate from the Cadre Controlling Authority (Annexure-II).
- Photocopies of the ACRs/ APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary to the Govt. of India and equivalent.
- Statement giving details of Major/Minor penalties, imposed upon the officer, if any, during the last ten (10) years (Annexure-III).
- Vigilance Clearance/ Integrity Certificate (Annexure-IV).

Contd.



-: 2 :-

5. Since the vacancies are to be filled up on deputation basis, non-Government officials/private candidates are not eligible to apply.

6. The application along with required documents may be forwarded to **Additional Managing Director (Personnel), National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED), NAFED House, Sidhartha Enclave, Ashram Chowk, Ring Road, New Delhi - 110014 (recruitment@nafed-india.com) within 45 days** from the date of the publication. **Applications not forwarded through proper channel or those received incomplete or without the requisite certificates and necessary documents will not be entertained.** Applicants are required to submit self-attested copies of requisite Educational Qualification Certificates along with bio-data.

7. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

(A.K./Rath)

Additional Managing Director (Personnel)

Enclosures: Annexure-1, II, III & IV

Copy for information and necessary action to:-

1. All Ministries / Departments of the Government of India. It is requested that the vacancies may please be given wide publicity in their attached and Subordinate Offices/ Cooperative organizations/ PSU/ Autonomous/ Statutory Organization under their administrative control.
2. All attached and Subordinate Offices Autonomous / Statutory Organizations / Cooperative organisations of the Department of Agriculture, Cooperation & Farmers' Welfare, Govt. of India
3. Ministry of Defence, Govt. of India (in respect of Serving Army officers of the equivalent rank for the proposed posts on deputation).
4. All attached and Subordinate Offices Autonomous / Statutory Organizations / Cooperative organisations of the Cooperation Ministry, Govt. of India.
5. OSD to Hon'ble Chairman, Nafed, HO
6. MD Cell, Nafed, HO
7. Guard / Stat / Notice Board



ANNEXURE-1

RECRUITMENT OF VARIOUS POSTS IN NATIONAL AGRICULTURAL COOPERATIVE MARKETING FEDERATION OF INDIA LTD. (NAFED) ON DEPUTATION BASIS

NAFED AT A GLANCE

National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) was established on the auspicious day of Gandhi Jayanti on 2nd October 1958 and is registered under the Multi-State Co-operative Societies Act.

The mission of NAFED is to promote Co-operative marketing of agricultural produce for the benefit of farmers. The objectives of the NAFED are to organize, promote and develop marketing, processing and storage of agricultural, horticultural and forest produce; undertake inter-state, import and export trade, wholesale or retail as the case may be and to act and assist in agricultural production for the promotion and the working of its members, partners, associates and cooperative marketing, processing and supply societies in India.

NAFED is one of the largest procurements as well as marketing agencies for agricultural, horticultural and forest produce and significantly contributes towards making agriculture viable and sustainable for the farmers, thus supporting rural economy in a big way. NAFED, through its country wide operations, plays a crucial role in improving the living conditions of farmers and bringing prosperity to rural economy. The organization achieved a remarkable turnover of ₹26,520.34 crore in the financial year 2023-24, with an operational profit of ₹632.15 crore and a net profit of ₹ 492.38 crore, the highest since its inception.

The organization's multifarious activities are of immense significance not only to farmers, but also the consumers. At a larger level, NAFED's relentless country wide Agri-related operations ensure food security for the nation and provide efficient market linkages to the farmers.

NAFED also plays a crucial role in the price stabilization of essential commodities like Onion and Pulses through the creation of national buffer on the direction of Govt. of India. In a recent initiative, NAFED has been selling Onions at a reasonable price of Rs. 35/kg to curb the severe inflation in Onion prices.



BUSINESS OPERATION OF NAFED

Domestic Operations

- Implementation of Price Support Operations: NAFED is one of the Central Nodal Agencies of the Government of India for the procurement of Pulses and Oilseeds under the Price Support Scheme (PSS). Whenever the prices fall below the Minimum Support Price (MSP) declared by Govt. of India, NAFED undertakes procurement of the notified crops of oilseeds, pulses and de-husked coconut, Milling/Ball Copra at the MSP.
- Procurement and marketing of various commodities in outright account.
- One of the Central agencies for procurement of Pulses and Onion under Price Stabilization Fund (PSF) scheme of Government of India.
- A Nodal State Agency on behalf of the Food Corporation of India and the State Governments under De-centralized Procurement (DCP) scheme for procurement of Wheat and Paddy at MSP.
- Supply of Milled Pulses to Army, CPMFs and State Governments under PDS, MDM, ICDS welfare schemes.
- Production and marketing of Bio-Fertilizers for sustainable agriculture.
- Production of Compressed Bio Gas (CBG) by treating various types of agri and municipal wastes.
- Organic Farming: Implementation of adoption and Certification Projects of Organic Farming in the States of Uttar Pradesh, Punjab, Bihar, Odisha, Manipur and Uttarakhand, covering over 50,500 hectares of area.
- Production of Certified Seeds under the brand name of NAFED: As one of the Central Seed Agencies of the Department of Agriculture & Farmers Welfare (DAC&FW), Govt. of India, NAFED undertakes production, distribution and marketing of certified seed of pulses, oilseeds and cereals under the Seed Mini kit Distribution programme and also against general supplies to various States.
- Industrial Units: NAFED owns properties in the form of Lands, Plots, Residential complexes, Office Premises, Godowns, Cold Storages and Industrial Units across the country.
- Bharat Brand Products: NAFED offers a diverse range of products under Bharat brand, including Bharat Dal, Bharat Atta, and Bharat Rice, ensuring affordable pricing for consumers. These products are part of Government of India initiative to support farmers by providing a reliable market for their produce and promoting self-sufficiency in agriculture.
- Retail Business: NAFED has developed its own range of consumer products which are marketed under the brand name of NAFED through retail outlets of NAFED BAZAARS and also through its e-commerce platform.

International Trade

- NAFED has decades of rich experience, expertise and infrastructure for undertaking import/export of all kinds of agricultural commodities like pulses, food grains, spices, edible oils, perishables like fresh fruits and vegetables.
- Shipment of Humanitarian Relief and other aids on account of Govt. of India: NAFED undertakes the supply of Agri-commodities and other commodities to various countries towards humanitarian assistance on behalf of the Ministry of External Affairs, Govt. of India.



National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) invites applications from eligible person(s) for following posts on deputation basis:-

Sr. No.	Name of the post and pay level	No. of Vacancies	Place of Posting	Period of deputation	Eligibility criteria
1	GENERAL MANAGER 78800-209200 (L-12) On the analogy of the 7 th CPC.	02	Delhi	5 years	Essential:- Masters in Business Administration from a recognized University or Two years full time PGDM from Institute of repute recognized by AICTE Job Experience & Desired Key Skills :- At least 12 years post qualification experience in Management Cadre at L-11 of 7 th CPC in Government / PSUs / NCDC / Cooperatives, Serving Army Officers of the equivalent rank.etc. <ul style="list-style-type: none">• Candidate must have dealt in Procurement / Sales / Import / Export of Agricultural commodities.• Experience in Consumer, agri-marketing and supply chain management.• Preparation of result oriented commodity-wise Objectives / Targets and skills to motivate / lead his/ her team in achieving the desired goals inconsonance with the needs of the Employer Organization.• Skill to anticipate the Market Trends / Futures in agricultural commodities (Domestic as well Globally)• Sound Knowledge of operating e-portals for procurement and disposal of agricultural commodities.• Basic knowledge of banking operations.• Excellent command over oral / written English Language and effective communication skills.• Proficient in use of latest computer based applications.



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Sr. No.	Name of the post and pay level	No. of Vacancies	Place of Posting	Period of deputation	Eligibility criteria
2	GENERAL MANAGER (FINANCE & AUDIT) 78800-209200 (L-12) On the analogy of the 7 th CPC.	01	Delhi	5 years	Essential:- Chartered Accountant (CA) / ICWAI (ICMA) / MBA (Finance) from reputed Institutes. Job Experience & Desired Key Skills :- At least 12 years post qualification experience in the areas of Budget preparation, Financial Management and MIS reporting, Audit and Accounts, Direct and Indirect Taxation and knowledge of latest FA / Tally package. Candidate must be working in Senior Management Cadre not below the L-11 of CPC or equivalent in any of the followings - Govt / PSUs / NCDC /Cooperative Organizations having implemented 7 th CPC analogy or equivalent. <ul style="list-style-type: none">• Managing Accounts & Finance matters of the Federation.• Coordinate with various Government Departments and settlement of accounts.• Coordinate with lending banks and ensuring the compliance with respect to provisions of the Govt. Schemes.• Financial planning and strategy.• Reporting on financial performance.• Audit and Tax Functions.• Developing and implementing accounting policies.• Preparing forecasts and comprehensive budgets.• Reviewing departmental budgets.• Tally is essential and knowledge of ERP is desirable.

भारतीय राष्ट्रीय कृषि सहकारी विपणन संघ मर्यादित (नेफेड)

NATIONAL AGRICULTURAL COOPERATIVE MARKETING FEDERATION OF INDIA LTD.

NAFED House, Siddhartha Enclave, Ashram Chowk, Ring Road, New Delhi-110014 (INDIA)

Tel : 91-11-26345105, E-mail: personnelsection1@nafed-india.com, Web : www.nafed-india.com,

Twitter : @nafedindia



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Sr. No.	Name of the post and pay level	No. of Vacancies	Place of Posting	Period of deputation	Eligibility criteria
3	MANAGER (LEGAL) 67700-208700 (L-11) On the analogy of the 7 th CPC.	01	Delhi	5 years	Essential:- Full-time Bachelors degree in Law (L.L.B.). The degree should be recognized by Bar Council of India. Job Experience & Desired Key Skills:- <ul style="list-style-type: none">• Should have minimum work experience of 10 years with at least 4 years in Managerial Cadre in Legal Dept. at L-10 as per the analogy of 7th CPC in - Organizations having implemented 7th CPC or in Govt./ PSUs / NCDC / Cooperatives.• Should be well versed in legal matters/ litigation of the Federation. Incumbent will also have to looking after the arbitration matters and other matters of conciliation, adjudications etc. before different Forum/ Tribunal/ Courts and any other authorities. He/she will also represent organization in various disputes Redressal Forums, District Courts, Civil Courts, Tribunal, High Court and Supreme courts. knowledge of arbitration, recover suits, check bounce matters, consumer disputes, laws related to labour laws , civil and criminal etc. To draft legal documents, lease Agreements, vet documents and to give opinion on Legal issues.• Having expertise in dealing with Legal matters related to arbitration, civil suits, commercial litigation, labour matters, consumer cases, recovery of money etc.

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NATIONAL AGRICULTURAL COOPERATIVE MARKETING FEDERATION OF INDIA LTD.

NAFED House, Siddhartha Enclave, Ashram Chowk, Ring Road, New Delhi-110014 (INDIA)

Tel : 91-11-26345105, E-mail: personnelsection1@nafed-india.com, Web : www.nafed-india.com,

Twitter : @nafedindia



General Conditions:-

- 1) The maximum age limit for appointment on deputation basis shall be, not exceeding 55 years, as on the closing date of receipt of applications.
- 2) Period of deputation will be 5 years.
- 3) While forwarding the application, Cadre Controlling Authority in the Parent Department must certify the details furnished by the candidates in the application format and application must be recommended and forwarded to NAFED along with certified copies of APARs for the last 5 years and the latest Vigilance Clearance Report, mentioning inter alia the details of major / minor penalties imposed on the applicant during the last 10 years.
- 4) The officers will be posted purely on deputation basis. No absorption shall be allowed.
- 5) The eligibility of the applicant will be determined on the last date of receipt of applications in NAFED. Applications received after the prescribed closing date or not accompanied with the required certificate/ documents are liable to be rejected.
- 6) The applications in the prescribed proforma (enclosed), complete in all respects, should reach the office of **Addl. Managing Director (Pers), National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED), Nafed House, Sidhartha Enclave, Ashram Chowk, Ring Road, New Delhi-110014** so that the same may reach within a period of 45 days from the date of issue of this Advertisement.



NAFED

Since 1958

ANNEXURE-II

**Application Proforma for the posts of General Manager,
General Manager (Finance & Audit) and Manager (Legal)
In NAFED on Deputation basis**

1. Application for the post
2. Name and Address (in Block letters),
3. Mobile No. & e-Mail
4. Date of Birth (in Christian era),
5. Educational Qualifications. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Name of Examination	Certificate / Degree Name	Board / University / College	Year of Passing	Grade / Division / Percentage of marks in aggregate	Main Subjects	Remarks

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office / Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties in details

8. Nature of present employment i.e. Ad-hoc or Temporary or Permanent:
9. In case, the present employment is held on deputation basis, please state:
 - a) The date of initial appointment.
 - b) Period of appointment on deputation
 - c) Name of the parent office/organization to which you belong.



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10. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column).

a)	Central Government	e)	Government Undertaking
b)	State Government	f)	PSU
c)	Cooperative Organisation	g)	Others
d)	Autonomous Organisation		

11. Are you in the Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn.
13. Additional information, if any, which you would like to mention in support of your suitability for the post.

I have carefully gone through the vacancy circular and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Signature of the Candidate

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ANNEXURE - III

Certificate by the Employer/Cadre Controlling Authority

Office of _____ Date _____

File No. _____

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- 1) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt _____
- 2) Integrity of the officer is certified as "beyond doubt"
- 3) His/Her ACR/APAR Dossier in original is enclosed/photocopies of the ACRs/APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or equivalent or above are enclosed.
- 4) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed as the case may be.

Countersigned

(Employer/Cadre Controlling Authority with seal)

Place:
Date:

Name & Designation
Telephone No.
Official Seal



ANNEXURE – IV

VIGILANCE / INTEGRITY CERTIFICATE

It is certified that no Vigilance enquiry is pending contemplated against Shri/Smt.

_____. His/Her integrity is beyond doubt

Signature _____
(With office seal)

Designation _____

Dated _____

CERTIFICATE

(LIST OF PENALTIES IMPOSED DURING THE LAST 10 YEARS)

It is certified that no penalty (Major or Minor) has been imposed during the last ten years on
Shri / Smt. _____

2. The following major/minor penalties have been imposed on Shri / Smt.
_____ during last 10 years:-

Signature _____
(With office seal)

Designation _____

Dated _____